

## **Mini-Grant Offering**

### **ARMAND SPITZ REGIONAL MEETINGS**

#### **DESCRIPTION**

The amount of \$200 (USD) is available to a member or member facility of the Middle Atlantic Planetarium Society to assist in the conducting of a regional meeting of member and non-member planetarians for the purpose of mutual exchange of programs, lessons, technical knowledge and other items for professional growth.

Funds may be used for any item that directly supports the implementation of the meeting: e.g., printing, refreshments, workshop materials, etc.

#### **OBJECTIVE**

This offering is designed to encourage the MAPS membership to strengthen communication among members and to demonstrate the advantages of membership to non-participating individuals and institutions.

#### **RESTRICTIONS**

This mini-conference should not take place within three (3) months prior to or after the annual conference of the general membership.

This offering is restricted to three (3) such regional meetings in each calendar year.

No member or member facility in a local geographical region may use this grant more than once per year.

#### **APPLICATION**

Requests for consideration must be made in writing to the Executive Board **no later** than 30 days prior to the intended meeting date. Final consideration will be made by decision of the Executive Board.

The following should be provided in the application:

- a. Sponsoring member and presenters
- b. Location/facility
- c. Proposed date
- d. General outline of intended program
- e. Aims and objectives of the conference
- f. Suggested invitation list